

Special Education Discipline Reporting Form

2004-2005

School Due Date: **May 11th** – Send school report to district director

District Due Date: **May 13th** - Submit all school reports to the SDE

If additional students exceed 10 days of suspension/expulsion between the time the school report is filed and the end of the school year, an update must be filed separately with the SDE.

- **Please submit one form for each special education student who was excluded from school more than 10 days this school year.**
- **If no students were suspended/expelled for more than 10 days, simply check the appropriate box and fill in contact information for the person submitting this report.**

School _____ Dist. Name _____ Dist. Number _____

[] No students were expelled or suspended more than 10 days

Report completed by _____ Phone _____

For students suspended/expelled more than 10 days total this school year:

- ◆ File one report form for each student exceeding 10 days suspension/expulsion.
- ◆ Include out-of-school suspensions.
- ◆ Include in-house suspensions, unless services are provided to enable the child to appropriately progress in the general curriculum and appropriately advance toward achieving the IEP goals.
- ◆ Suspensions of less than half the school day are counted as a half day.
- ◆ Suspensions of more than half the school day are counted as a full day.

Student name:

Check all that apply:

Student was removed for drug or weapon offenses by school personnel (not the IEP team), to an interim alternative educational setting (determined by the IEP team) for not more than 45 days. Offenses were:

[] **weapon** violation (does not include a pocket knife with a blade of less than 2 ½ inches in length)

[] **drug** violation (does not include alcohol or tobacco)

[] Student was removed to an alternative educational setting for not more than 45 days based on a **hearing officer's** determination regarding likely injury.

[] Student received a **single** out-of-school suspension/expulsion for more than 10 days for any offense or combination of offenses.

[] Student received **multiple** short suspensions/expulsions summing to more than 10 days.

Comments:

School Responsibility: Send report to your district special education director.

District Responsibility: Packet containing a report from each school must be submitted to: Idaho Department of Education, Bureau of Special Populations, Attn: Jean Taylor, P.O. Box 83720, Boise, ID 83720-0027, faxed to: Jean Taylor 208-334-4664, or e-mailed to jtaylor@sde.state.id.us by May 13, 2005.